

**INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APLLIED NUTRITION****(Department of Tourism, Govt. of Punjab)**

Industrial Growth Center, Mansa Road, Bathinda (Punjab) – 151001

Tel No. 0164-2430454, 24306454 E-mail: [www.ihmbti@gmail.com](mailto:www.ihmbti@gmail.com) , Web Site: [www.ihmbti.com](http://www.ihmbti.com)***TENDER FOR DISINFECTION & CLEANING OF UNDERGROUND  
AND OVERHEAD WATER TANKS***

Quotation Notification No :	<b>IHM/BTI/2024/1490</b>	Date :- <b>17.08.2024</b>
Nature of work :	<b>Tender for Disinfection and Cleaning of Underground and Overhead Water Tanks of the IHM, Bathinda</b>	
Rate of the tender document	<b>Rs. 236/- (RS. 200+ 18% GST) IN THE SHAPE OF BANK DEAMAND DRAFT IN THE FAVOUR OF INSTITUTE OF HOTEL MANAGEMENT BATHINDA.</b>	
EMD Amount	<b>Rs. 2000/- only in the shape of Demand Draft in the favour of INSTITUTE OF HOTEL MANAGEMENT, BATHINDA.</b>  <b>THE EMD WILL BE RETURNED AFTER SUCCESSFUL COMPLETION OF THE CONTRACT WITHOUT ANY TYPE OF INTEREST. IT WILL BE RETAINED BY THE INSTITUTE AS PERFORMACE SECURITY DURING THE VALIDITY OF THE CONTACT FOR THE SUCCESSFUL BIDDER.</b>	
Period of the agreement	<b>DATE OF FINALIZATION OF TENDER TO 31.12.2026</b>	
Duration of the services	<b>Once in Summer season Once in Winter Season</b>  <b>Rate should be quoted for each season in the Price Bid Only. The payment will be made after successful completion of the work of each season.</b>  <b>The rates once quoted will remain same upto the period of 31.12.2026 or the period that will be further extended subject to the mutual consent of both the parties.</b>	
Date of start of downloading of Quotations :-	<b>DATE OF ADVERTISEMENT FROM IHM WEBSITE</b>	
Last date & Time for submission of the Sealed quotations :-	<b>30.09.2024 (upto 1.30 p.m.)</b> <i>The properly sealed quotations can be dropped in the Tender Box available at the Administrative Block of the IHM, during the working hours, on or before last date of receipt of quotations it may also be sent through Post/ Courier to the Institute.</i>	
Date of opening of the Sealed Quotations :-	<b>30.09.2024 (at 2.30 pm)</b> <b>At</b> <b>Conference Hall of the IHM, Bathinda</b> (The bidders/ Representatives of the Bidders having authorization letter on the letter pad of the firm/ bidder may participate in the quotation opening process )	
Address for the submission of sealed quotations :	<b>The Principal Institute of Hotel Management, Industrial Growth Centre, Mansa Road, Bathinda.</b>	

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**INSTRUCTIONS/ GUIDELINES TO THE BIDDERS**

1. Attach a signed copy of the Scope of Work/ Supply (**Annexure-I**).
2. Attach an undertaking regarding Non-Black listing as per proforma given at (**Annexure-II**).
3. Attach Technical Bid Proforma (**Annexure-III**) along with self attested copies of the PAN Number, GST Number, Registration of the Firm, authorization dealer/ distributor/ supplier certificate along with other relevant documents.
4. Attach a signed copy of the General terms and conditions (**Annexure-IV**).
5. Attach a signed copy of the Acceptance of Tender/ Quotation/ Conditions Forms (**Annexure-V**).
6. Attach a Bank Demand Draft of Rs. 236/- in the favour of INSTITUTE OF HOTEL MANAGEMENT BATHINDA.
7. Attach a bank demand draft of Rs. 2000/- only in the favour of INSTITUTE OF HOTEL MANAGEMENT, BATHINDA,
6. Price should be quoted only in proforma at **Annexure-‘VI’**. It is worth to mention here that the rates once quoted/ finalized will remain same/ unchanged for the period of one year.
7. Please ensure that Technical Bid and Price Bid are submitted in a sealed envelop, super-scribing, as **“Tender FOR CLEANING OF O/H AND U/G WATER TANKS”**.

Note: In case the tender/ Quotation is not submitted in the above format it will be rejected straightway.

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***TENDER FOR DISINFECTION & CLEANING OF UNDERGROUND  
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**Annexure-I**

**SCOPE OF WORK**

Sealed Quotations are invited from **General Merchants/ Sole agents/distributors/ Suppliers / Firms etc** for Disinfection and Cleaning of Overhead and Underground water tanks of the IHM, Bathinda twice in a year i.e. Once during Summer Season and Another during the winter season, as per details mentioned below:-

Cleaning of underground/OH or terrace water storage tanks including chemical treatment with Anti bacterial agent consisting of following process:- Dewatering the tank with submersible pump, de-silting and removing of left over dirty water up to 100 to 150 mm inthe bottom of the tank and sludge with special sludge pump, cleaning of walls and ceiling with special mechanized high pressure jet machines by rotary jet system at 100-120 Bar pressure (120 Kg /sq cm) which dislodges the layer of dirt, algae, fungus stuck on its surface usage of scrubbing machines for old stains and cleaning chemicals if required of make Eureka Forbes Ltd, floor of the dirty tank should be thoroughly cleaned up by fry jet cleaner to accumulate all dirt ,the remaining sludgeshould than be removed by sludge pumps, the dirt silt and other foreign material should further be removed by Industrial Vacuum Cleaners to make the floor totally dirt free,application/spraying of Anti Bacterialchemicals to ensure total sterilization of tank from the inside, inside of the tank should be treated with specially developed 4 ft" long ultraviolet Radiator to kill further floating bacteria/virus in order to make the tank totally clean, bacteria free and safe for storage of drinking water. All the above operations should be executed by trained workers and technicians, properly dressed along with gum boots, to work as per the direction of Assistant Supervisor.

<b>Ground Water Tank</b>	<b>1</b>	<b>50000Ltr Approx</b>
<b>Girls Hostel Water Tank</b>	<b>09</b>	<b>1000Ltr.</b>
<b>Admin Block Water Tank</b>	<b>7</b> <b>3</b> <b>3</b> <b>1</b>	<b>5000 Ltr</b> <b>2000 Ltr</b> <b>1000Ltr</b> <b>500Ltr</b>
<b>Boys Hostel Water Tank</b>	<b>2</b> <b>7</b> <b>6 Hot water</b>	<b>3000Ltr</b> <b>2000Ltr</b> <b>500Ltr</b>
<b>Security Room</b>	<b>1</b>	<b>1000 lts</b>
<b>Gen Set Room</b>	<b>1</b>	<b>1000 lts</b>

**\* The scope of work may increase /decrease as per various actual requirements.**

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**Annexure-II**

**AFFIDAVIT –cum- UNDERTAKING**

I/We \_\_\_\_\_

partner/sole proprietor/ Managing Director (Strike out which is not applicable) of (Name & Address of Firm) M/s \_\_\_\_\_ having its office/ Business \_\_\_\_\_ location at \_\_\_\_\_ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) That the terms and conditions for supply of Disinfection and Cleaning of the Overhead and Underground water tanks at IHM, Bathinda are acceptable to me/us. I/We will abide by them in letter and spirit.
- d) That I will provide the services within the stipulated delivery period of the tender document/ supply .

Date: \_\_\_\_\_

Place: \_\_\_\_\_

DEPONENT

**VERIFICATION**

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been concealed therein.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

DEPONENT

**Annexure-III**

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***TENDER FOR DISINFECTION & CLEANING OF UNDERGROUND  
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**TECHNICAL BID**

1	Name of the applicant (tenderer/ bidder).	
2	Constitutional status of the tenderer/ bidder.  i.e. Proprietor/ Partnership firm/ Pvt. Limited Company/ Public Limited Company/ Co-op Society etc.	
3	Address of the tenderer/ bidder	
4	Name of the Dealing Person with position in the bidding firm/ company/ society :-	
5	E mail id:-	
6	Mobile No:-	
7	Whether Manufacturer/ Dealer/ Distributor/ Supplier:-	
8	PAN Number (Copy attached)	
9	GST No. (Copy attached)	
10	Tender Document fee of Rs. 236/- deposited or not?	
11	EMD of Rs. 2000/- deposited or not ?	
12	Bank Details of bidder	

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***TENDER FOR DISINFECTION & CLEANING OF UNDERGROUND  
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• Account Number	
• Name of Beneficiary	
• Name of Bank, Branch	
• IFSC Code	

**Note: Non compliance to any of the above conditions will render the offer/  
Quotation/ tender to be rejected out-rightly /Price bid of the firm will not  
be opened.**

Dated:- \_\_\_\_\_.

Place:- \_\_\_\_\_.

Signature \_\_\_\_\_

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal

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***TENDER FOR DISINFECTION & CLEANING OF UNDERGROUND  
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**GENERAL TERMS AND CONDITONS**

1. The **General Merchants or sole agents/distributors/ Dealers/ Suppliers** may quote their rates for the Disinfection and cleaning of the Underground and Overhead water tanks of the IHM, Bathinda
2. Unsealed tender (s)/ Quotation(s) will be rejected.
3. The bids received after the specified date and time for receipt of bids will not be considered under any circumstance. **The Institute shall not be held responsible for postal delay.**
4. The rates once quoted will remain valid/ un-changed for a period of one year.
5. The bidder should keep his/her offer valid for acceptance for a period of 90 days from the date of opening of price bid. (In case, the tenderer/ bidder is unable to keep his/her offer open for the above said period, his/her tender shall be treated as invalid.)
6. The bidder will be responsible to ensure that the sealed bid/ quotation/ tender is received on or before the due date and time in the office of the Principal, Institute of Hotel Management, Bathinda.
7. Each page of the tender/ quotation document should be signed in full by the bidder(s) and should bear the rubber stamp/seal of the firm affixed/ scanned, if applicable, on each page. Any cutting(s)/overwriting(s) etc. should also be initialed. In case of any infringement of these conditions, the tender is liable to be rejected.
8. In the event of the date of receipt or opening of tender being declared a holiday for the IHM, Bathinda the last date of receipt/opening of the tender shall be the next working day at the same time and venue. The Price Bid shall be opened only in respect of those individual/ firms, who technically qualify.
9. Any conditional, telegraphic tenders, fax tenders, tenders without earnest money, and not in the prescribed form or in any deviation from the terms and conditions of the tender notice shall not be entertained and will be rejected out rightly.
10. The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
11. Any attempt, direct or indirect, to cast influence, negotiate on the part of the tenderer / bidder with the official/authority to whom he will submit the tender or the tender accepting official/ authority before the finalization of tenders will render the tender liable for rejection.
12. The rates quoted should be F.O.R. destination i.e. IHM, BATHINDA and should also **include packing, forwarding charges, GST, Taxes and other levies etc.**
13. The Principal reserves all the rights to accept or reject any tender without assigning any reason and also to impose/relax any term and condition of the tender.
14. **CRITERIA OF EVALUATION OF PRICE BID**  
The Price Bids of technically qualified bidders shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material/ services.

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All rights of rejection/acceptance wholly or partly, any or all Quotation/Bidders are reserved with the Principal/Secretary of the Institute. The acceptance/rejection of a quotation/Bid will rest with the Principal, Institute of Hotel Management BATHINDA who does not bind himself to accept the lowest quotation/Bid and reserves himself the authority to reject any or all of the Limited quotation/Bid received without assigning any reason before/after opening the quotation, and the bidders shall have no right or any claim whatsoever for the same on this account. The Institute reserves the right to split the quantity and award on two or more supplier as per requirement in the Institute.

**15. PAYMENT TERMS**

Payment will be made after delivery strictly according to the standards of the supply/ purchase order and Inspection of material in the Stores.

Articles to be supplied strictly on punctuality as briefed from day to day. The tenderer will provide services during two times in a year i.e. Once during the Summer Season and Another during the winter season. The service period will be decided by the service provider with the consultation with the IHM authorities. In case the services are not found as per the standards then the payment will be made after deducting the financial penalty that will be imposed and decided by the IHM authorities.

**16. Jurisdiction** – All disputes are subject to the jurisdiction of courts at BATHINDA only.

Dated:- \_\_\_\_\_.

Place:- \_\_\_\_\_.

Signature \_\_\_\_\_

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contact No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal

Accepts all the terms & conditions of the Tender  
Under hand and seal of the authorized person

**Accepted**

Dated:- \_\_\_\_\_.

Place:- \_\_\_\_\_.

Signature \_\_\_\_\_

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contact No:- \_\_\_\_\_



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**E-mail id:-** \_\_\_\_\_

With Seal

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**Annexure- V**

**TENDER/ QUOTATION/CONDITIONS ACCEPTANCE LETTER**

Date:-----

To

The Principal  
Institute of Hotel Management,  
Bathinda.

**Subject: Acceptance of Terms & Conditions of Tender.**

Dear Sir,

1. I/ We have downloaded the tender/ quotation document(s) for the above mentioned 'Tender/Work' from the institute's website.
2. I / We hereby certify that I / we have read entire terms and conditions of the tender/ quotation documents. (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirely.
5. In case any provisions of this tender are found violated, your organization shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit (if applicable) absolutely and we shall not have any claim/right against organization in satisfaction of this condition.

Yours Faithfully,

Signatures :- \_\_\_\_\_

Name:- \_\_\_\_\_

Address: - \_\_\_\_\_

\_\_\_\_\_  
Contact No:- \_\_\_\_\_

With seal of the firm

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**Annexure- VI**

**PRICE BID / FINANCIAL BID**

**" Disinfection & Cleaning of U/G and O/H water tanks " IN IHM, BATHINDA**

Name and Address of the applicant / firm \_\_\_\_\_

<b>S.No</b>	<b>Description</b>	<b>Quantity</b>	<b>Rate Per unit in Rs. For one Season</b>	<b>Total Amount (all inclusive) in Rs for one season</b>
	<p>Cleaning of underground/OH or terrace water storage tanks including chemical treatment with Anti bacterial agent consisting of following process:- Dewatering the tank with submersible pump, de-silting and removing of left over dirty water up to 100 to 150 mm inthe bottom of the tank and sludge with special sludge pump, cleaning of walls and ceiling with special mechanized high pressure jet machines by rotary jet system at 100-120 Bar pressure (120 Kg /sq cm) which dislodges the layer of dirt, algae, fungus stuck on its surface usage of scrubbing machines for old stains and cleaning chemicals if required of make Eureka Forbes Ltd, floor of the dirty tank should be thoroughly cleaned up by fry jet cleaner toaccumulate all dirt ,the remaining sludgeshould than be removed by sludge pumps, the dirt silt and other foreign material should further be removed by Industrial Vacuum Cleaners to make the floor totally dirt free, application/spraying of Anti Bacterialchemicals to ensure total sterilization of tank from the inside, inside of the tank should be treated with specially developed 4 ft" long ultraviolet Radiator to kill further floating bacteria/virus in order to make the tank totally clean, bacteria free and safe for storage of drinking water. All the above operations should be executed by trained workers and technicians, properly dressed along with gum boots, to work as per the direction of Assistant Supervisor.</p>			
	<b>Ground Water Tank</b>	<b>1(50000Ltr) Approx</b>		
	<b>Girls Hostel Water Tank</b>	<b>09(1000Ltr)</b>		
	<b>Admin Block Water Tank</b>	<b>7(5000Ltr) 3(2000Ltr) 3(1000Ltr) 1(500Ltr)</b>		
	<b>Boys Hostel Water Tank</b>	<b>2(3000Ltr) 7(2000 Ltr) 6 Hot water (500Ltr)</b>		

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	<b>Security Room</b>	<b>1 (1000 lts)</b>		
	<b>Gen Set Room</b>	<b>1 (1000 lts)</b>		
Total Amount (all inclusive) in figures and words for WINTER SEASON :				/-
Total Amount (all Inclusive) in figures and words for SUMMER SEASON:-				
TOTAL AMOUNT FOR WINTER AND SUMMER SEASON:-				

Note:

- 1. Rates should be quoted for providing onsite services at the IHM, Bathinda and include packing and forwarding charges, GST, taxes and other levies etc.***
- 2. Please try to avoid any type of cutting or overwriting in the price bid as these may cause rejection of the Price Bid, without any prior notice.***

Signature \_\_\_\_\_

Date :-

Name:- \_\_\_\_\_

Place :-

With Seal